Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

To,

Board of Directors

(Name and Address of the Company)

**APPLICATION FORM FOR CHANGE OF NAME DUE TO MARRIAGE**

PLEASE FILL IN SEPARATE FORMS FOR EACH COMPANY SERIES AND EACH CATEGORY OF

SHARES/DEBENTURES/BONDS AND ALSO KINDLY READ THE INSTRUCTIONS CAREFULLY

(A) NAME OF THE COMPANY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(B) REGD. FOLIO NO.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (The folio is mentioned on the reverse / face of the certificate)

(C) NAME OF THE HOLDER(S) [ As endorsed on certificate(s)

FULL NAME OF HOLDER(S)

1.

2.

3.

4.

(D) PARTICULARS OF SHARE / DEBENTURE / BOND CERTIFICATE(S) (If space provided is insufficient, then continue on supplement sheet)

|  |  |  |
| --- | --- | --- |
| CERTIFICATE NO. | DISTINCTIVE NOS | NO. OF SECURITIES |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

(E) TOTAL NO. OF SHARES / DEBENTURES / BONDS:

(F) NEW NAME AFTER MARRIAGE:

|  |  |  |  |
| --- | --- | --- | --- |
| TITLE | FIRST NAME MIDDLE NAME SURNAME | AGE | OCCUPATION |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |

(H) FULL ADDRESS OF APPLICANT SIGNATURE(s)

1

4.

2.

PIN CODE 3.

(I) TICK THE TYPE OF DOCUMENTS SUBMITTED : (M) Specimen Signature(s)

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Type of Document to be duly attested by**  **Competent authority (in case of Xerox)** | **Mark here** |
| 1 | Marriage Certificate (Original/Notorised)  Or  Gazette declaration | 🞎  🞎 |
| 2 | Original Share/Debenture/Bond Certificate | 🞎 |
| 3 | PAN Card copy (duly self attested) | 🞎 |

1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(J) 1) DOCUMENT REGISTRATION NO.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2) DATE OF REGISTRATION / BOARD APPROVAL : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(K) DELIVERY TYPE (Tick relevant box) : 🞎 COUNTER 🞎POSTAL

**For Office Use only**

1) Signature of Unit Staff :

2) Form Received in Operations :

3) Document recd. By /on :

4) Form Scrutinized by /on :

5) Transfer nos allotted :